

To: Andrew Bax (Chairman); Pat Athawes; Diane Dunsdon; Janet Manning; John Scott; Pervin Shahin; Tom Shebbeare (Vice Chairman); Richard Webber; Richard Williams

Steering Group Meeting to be held at 7-9 pm on Friday 10th April 2015 in the Caudwell Day Centre, Gravel Lane, Drayton

AGENDA		Est. timing
1	Public Participation: an opportunity for any members of the public present to raise items not on the Agenda or to state their views on Agenda items	5 min.
2	Apologies	1 mins
3	Declarations of Interest relating to any items on the Agenda	1 mins
4	Minutes of the Meeting held on Friday 13th February 2015	1 mins.
5	Action Point Review/Matters Arising from the last meeting: the List of Actions Taken since the last meeting will be taken as read	3 mins.
6	Referendum Result	5 mins
7	Feasibility Group Report Back <ul style="list-style-type: none"> • Meetings/communications/matters of note with Landowners & VWHDC /OCC– update <ul style="list-style-type: none"> ○ Barrow Road Site – including football fields/pavilion – Planning Application now lodged with VWHDC – comments to 25th March ○ Manor Farm site ○ South of High Street Site ○ Transport study ○ Other Sites 	30 mins
8	Implementation Issues <ul style="list-style-type: none"> • Barrow Road Playing Fields and Pavilion <ul style="list-style-type: none"> ○ Pavilion/Floodlighting/Layout Costings ○ Business Plan/fundraising (consultation with Drayton Football Club) ○ Ownership and legal structures • Pre-School <ul style="list-style-type: none"> ○ Design and costings ○ Site location (discussion with OCC) ○ Business Plan/Fundraising (consultation with Pre-School Governors) ○ Ownership and legal structures • Village Hall <ul style="list-style-type: none"> ○ Business Plan/fundraising (discussion with existing Village Hall Management Committee) ○ Design and choice of architects etc. 	30 mins
9	Future Operating Structure for Drayton2020 <ul style="list-style-type: none"> • To discuss recommendations to the Parish Council concerning Drayton2020 NDP implementation and the organisation structure that might best deliver NDP community benefits 	15 mins
10	Finances Update – the Clerk	5 mins
11	Any Other Business	5 mins
12	Date and time of Future Meetings to be arranged: <ul style="list-style-type: none"> • Friday 24th April or Friday 8th May or Friday 22nd May 	1 min

Standing Order: Steering Group meetings should not normally exceed 2 hours in length

