

DRAYTON PARISH COUNCIL

www.draytonpc.org

Notice is hereby given that a Meeting of
the Finance and Personnel Committee
of Drayton Parish Council will be
Held on MONDAY 2nd September 2013, at 7.00pm
At the CAUDWELL DAY CENTRE, GRAVEL LANE, DRAYTON

Signed: *David E. Perrow*

David Perrow Clerk to the Parish Council

Email: draytonclerk@yahoo.co.uk

Published: 27th August 2013

Tel (Mob.): 07909176061

To: Members of the Finance and Personnel Committee: You are hereby summoned to attend a meeting of Drayton Parish Council's Finance and Personnel Committee on Monday 2nd September 2013 at 19.00 in the CAUDWELL DAY CENTRE, GRAVEL LANE, Drayton, for the purpose of transacting the following business:

1	Apologies for absence
2	Declarations of Interest
3	Minutes of the Meeting of 13th May 2013:
4	Budget and Account Analysis for April-August 2013 (5 months)
5	Drayton2020 Finances
6	External Auditor's Report
7	Internal Auditor's Report
8	Risk Assessment and Annual Inspection
9	Grants To consider applications for grants: <ul style="list-style-type: none">• Homestart Southern Oxfordshire
10	Personnel Matters To note the new NJC 2013-14 pay scales & allowances (wef 1st April 2013) To appoint a subcommittee to conduct the Clerk & Deputy Clerk's annual appraisal and pay review
11	The date of the next meeting to be confirmed as Monday 11th November 2013 at 7.00pm, in the Caudwell Day Centre, Gravel Lane, Drayton