

# Revised Quotation for Drayton (Abingdon) Parish Council

16 October 2024

Private and Confidential



Local Council Community Cloud

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## 1 Quotation

### 1.1 One Off Costs Microsoft 365

Qty	Description	Unit Cost	Total Cost
1	Data Architecture/Scoping	150.00	N/A
1	Set Up 365 domain, accounts, Teams and SharePoint Libraries	300.00	300.00
10	Transfer and Migration of Mailboxes to Microsoft 365	15.00	150.00
1	Migration of Data to One Drive	300.00	300.00
<b>Total One Off Costs Microsoft 365</b>			<b>750.00</b>

### 1.2 Monthly Subscription Microsoft 365 Based on Annual Commitment - Option 1

Qty	Description	Unit Cost	Total Cost
7	<b>Microsoft 365 Business Basic (Councillors) with Teams</b> <ul style="list-style-type: none"> <li>• Chat, call, meet up to 300 attendees</li> <li>• Web and mobile versions of Office apps</li> <li>• 1 TB of cloud storage</li> <li>• Business-class email</li> <li>• Standard security</li> </ul>	4.69	32.83
3	<b>Microsoft 365 Business Standard</b> Everything in Business Basic, plus: <ul style="list-style-type: none"> <li>• Desktop versions of Office apps with premium features</li> </ul>	9.85	29.55
10	Advanced SPAM, VIRUS & IMPERSONATION Filter	2.70	27.00
3	ESET PROTECT Complete (Managed Endpoint Protection)	3.90	11.70
10	Microsoft 365 Data Backup Managed & monitored backup & restore – 1TB per user Backups every 4 hours Exchange. Every 6 hours One Drive & SharePoint Retention 7 years Exchange. 1 year OneDrive & SharePoint Encrypted backup data held in UK – GDPR Compliant	3.00	30.00
3	Support 9am to 5pm Monday to Friday excl. Bank Holidays	20.00	60.00
<b>Total Monthly Fees Microsoft 365</b>			<b>191.08</b>

### 1.3 Monthly Subscription Microsoft 365 Based on Annual Commitment – Option 2

Qty	Description	Unit Cost	Total Cost
7	<b>Microsoft 365 Business Basic (Councillors) with Teams</b> <ul style="list-style-type: none"> <li>• Chat, call, meet up to 300 attendees</li> <li>• Web and mobile versions of Office apps</li> <li>• 1 TB of cloud storage</li> <li>• Business-class email</li> <li>• Standard security</li> </ul>	4.69	32.83
3	<b>Microsoft 365 Business Premium</b> Everything in Business Basic, plus: <ul style="list-style-type: none"> <li>• Desktop versions of Office apps with premium features</li> <li>• Advanced security</li> <li>• Access and data control</li> <li>• Cyberthreat protection</li> </ul>	17.32	51.96
10	Advanced SPAM, VIRUS & IMPERSONATION Filter	2.70	27.00
10	Microsoft 365 Data Backup Managed & monitored backup & restore – 1TB per user Backups every 4 hours Exchange. Every 6 hours One Drive & SharePoint Retention 7 years Exchange. 1 year OneDrive & SharePoint Encrypted backup data held in UK – GDPR Compliant	3.00	30.00
3	Support 9am to 5pm Monday to Friday excl. Bank Holidays	20.00	60.00
<b>Total Monthly Fees Microsoft 365</b>			<b>201.79</b>

### 1.4 Monthly Fees Local Council Community Cloud

Qty	Description	Unit Cost	Total Cost
1	Licences and Backup	15.00	15.00
1	Rialtas Suite	2.10	2.10
<b>Total Monthly Fees Local Council Community Cloud Applications</b>			<b>17.10</b>

## 1.5 Terms and Conditions

- Quotation valid until 31 October 2024
- Prices are based on an annual subscription
- Prices are subject to VAT at the standard rate.
- Standard Agreement is for a period of 1 year.
- No cancellation fee for existing contract